



As of August 4th, 2020

Position: Lab Technician I

Job Overview

The Lab Technician is responsible for implementing the Quality Assurance and Quality Control program for the AgCertain plant to ensure maximum production quantity and quality, while supporting the policies, goals, and objectives of the company.

Responsibilities and Duties

- Participate in company trainings and follow rules of Occupational Health and Safety and Food Safety (GMPs).
- Complete Certificate of Analysis for finished products by following SOPs in a timely manner.
- Collect samples from production floor and perform various analytical tests by following SOPs.
- Record all data and results in specified forms (paper and electronic) with accuracy and responsibility.
- Communicate directly with production department to ensure effective participation by the process operators in the implementation of QA/QC policies and procedures.
- Clean and maintenance of lab and lab equipment, perform calibration on certain lab instruments. Help to disassemble and make minor repairs to lab instrument.
- Organize and store all chemical substances, fluids, gases according to safety instructions.
- Communicate with third-party lab to schedule testing service.

Qualifications

- Associate's degree from two year college/university/tech school in a related scientific or technical field is required. Bachelor Degree preferred.
- Available to work with night and weekend shift.
- Be able to lift 50 lbs of stuff.
- Previous academic, chemical and/or commercial lab experience preferred.



- Experience with automated laboratory instrument (such as LC or GC) preferred.
- Experience with wet-chemistry titration preferred.
- Knowledge of Microsoft Office Suite required.
- Knowledge of general office equipment required.
- Must be able to work well under pressure and prioritize tasks.
- Good written and oral communication skills in English.
- Act with humility, honesty, integrity and a commitment to safety.
- Ability to interact professionally and effectively with internal and external customers.