



## Position: Lab Technician I

### Job Overview

The Lab Technician I is responsible for executing the Quality Control and Quality Assurance program for AgCertain to ensure maximum production quantity and quality, and maintaining analytical throughput to match the production rate, while supporting the policies, goals, and objectives of the company.

### Responsibilities and Duties

- Participate in company trainings and follow rules of Occupational Health and Safety and Food Safety (GMPs)
- Collection of samples from the production area and performance of all relevant analytical tests according to the Standard Operating Procedures (SOPs) for both glycerol and vegetable oil testing
- Participate in all competencies testing programs including interdepartmental and customer-based equivalency testing
- Perform accurate testing of samples to create final product Certificate of Analyses for approval by others as defined by SOPs in a timely manner
- Record all data and results in specified forms (paper and electronic) with accuracy and responsibility
- Communicate directly with production department to ensure effective participation by the process operators in the implementation of QA/QC policies and procedures
- Perform cleaning and maintenance of the lab and lab equipment, perform calibrations on certain lab instruments and assist with disassembly and maintenance of lab equipment make minor repairs as needed
- Handle, organize and store all chemical substances, fluids, and gases according to safety instructions
- Communicate with third-party lab to schedule outside testing service
- All other duties as assigned

### Qualifications

- Associate's degree from two-year college/university/tech school in a related scientific or technical field is required; Bachelor's degree preferred
- Available to work nights and weekends as needed or scheduled
- Be able to lift or manipulate 50 lbs

- Previous academic, chemical and/or commercial lab experience preferred
- Experience with automated laboratory instrument (such as LC or GC) preferred
- Experience with wet-chemistry titration preferred
- Knowledge of Microsoft Office Suite required
- Knowledge of general office equipment required
- Must be able to work well under pressure and prioritize tasks
- Good written and oral communication skills in English
- Act with humility, honesty, integrity, and a commitment to safety
- Ability to interact professionally and effectively with internal and external customers